SAMPLE ONLY - fictional learner - not a valid Sela certificate or record

Record of Learning

Generated 19 Nov 2026

Learner	Alex Sample	**Courses**	3 completed of 5
Learner ID	SELA1024		
Email	alex.sample@example.co.nz	**Attempts**	3 assessment attempts
Member since	October 2026	**Certificates**	2 issued

Course summary

Course	Status	Completed	Score	Certificate
Working Safely Near Barrier Systems (TTM-BBS-01)	**Completed**	18 Nov 2026	90%	Pending review
NZGTTM Essentials (NZGTTM-01)	Not started	--	--	--
Roles & Responsibilities for TTM in New Zealand (TTM-ROLES-01)	**Completed**	14 Oct 2026	100%	TTM-ROLES-01-2026-0088
Protecting Vulnerable Road Users in TTM (NZGTTM-VRU-01)	Not started	--	--	--
Working with Portable Traffic Signals (PTS-01)	**Completed**	2 Nov 2026	92%	PTS-01-2026-0142

Learning completed

Working Safely Near Barrier Systems (TTM-BBS-01)

Completed 18 Nov 2026 · Score 90% · Online, self-paced · 10 narrated slides · approx. 10–15 minutes

What was covered

- Why barrier systems matter and the protection they give
- Types of barrier systems: water-filled, concrete, guardrail and temporary fencing
- Key hazards around barrier lines
- Safe work practices near barriers
- What to do when a barrier is damaged or displaced
- Emergency response if an incident occurs

What the learner demonstrated

- Identifies common barrier types and the hazards each one separates people from
- Describes safe behaviour when working near a barrier line
- Knows not to move or alter barriers without authorisation and how to report damage
- Knows the correct response to a barrier strike or emergency

Assessment: 10-question knowledge check, 80% (8/10) required to pass. Every slide must be viewed before completion.

Roles & Responsibilities for TTM in New Zealand (TTM-ROLES-01)

Completed 14 Oct 2026 · Score 100% · Certificate TTM-ROLES-01-2026-0088 · Online, self-paced · approx. 20 minutes

What was covered

- Why clear roles and responsibilities matter
- The contracting chain and the three PCBUs
- Transport Access Organisations (TAOs), including Road Controlling Authorities
- The TTM responsibilities model
- The Site Traffic Management Supervisor (STMS)
- The wider TTM workforce and capability functions

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What the learner demonstrated

- Identifies the PCBUs in a typical TTM contracting chain and each one's core responsibility
- Explains the role of TAOs, including their peer review and veto powers
- Explains how responsibility for TTM safety is shared, not identical, across the chain
- Describes the handoff from planning to on-site delivery and the three primary functions of the STMS
- Recognises the wider TTM workforce the sector needs to deliver TTM safely

Assessment: Final knowledge check, 80% required to pass.

Working with Portable Traffic Signals (PTS-01)

Completed 2 Nov 2026 · Score 92% · Certificate PTS-01-2026-0142 · Online, self-paced · 30 narrated slides in 5 modules

What was covered

- Module 1: Terminology and the regulatory framework, roles and responsibilities, and why the term is "portable traffic signals"
- Module 2: Equipment and signal head standards (AS 4191), types of portable systems, key components, and signals versus Stop/Go
- Module 3: Site assessment, placement and orientation, required signage, timing and phasing, vulnerable road users, and fitting the TMP
- Module 4: Daily inspection, monitoring during the shift, fail-safe behaviour, communication protocols, and incidents and near misses
- Module 5: End-of-works removal, records and documentation, and handover between shifts and crews

What the learner demonstrated

- Explains the compliance framework for portable traffic signals under AS 4191 and NZGTTM
- Checks that equipment and signal heads meet the standard before use
- Positions, signs and times an installation correctly against the TMP
- Operates, monitors and responds to a fault or fail-safe event during a shift
- Completes pack-down, records and a safe handover

Assessment: A self-check quiz at the end of Modules 1–4, 80% required to pass each one.

Assessment history

Date	Course	Assessment	Score	Result
2 Nov 2026	Working with Portable Traffic Signals	Final test	92%	**Pass**
2 Nov 2026	Working with Portable Traffic Signals	Quiz 3	70%	**Not yet**
14 Oct 2026	Roles & Responsibilities for TTM in New Zealand	Final test	100%	**Pass**

This record lists online learning completed through Sela Skills Hub (selattm.com), operated by Sela Civil Advisory Ltd. A certificate number confirms the result has been reviewed by Sela. These courses are knowledge courses; practical competence on site is assessed separately where a course or role requires it. To verify this record, contact joseph@selacivil.co.nz.

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